DEPARTMENT OF BUILDING INSPECTIONS **2027**

# Application for Registration of Specialty Contractors

□ **Initial Registration Application** □ **Renewal Application**

**Applicant must hold a valid and unexpired license from the Ohio Construction Industry Licensing Board in each specialty trade for which county registration is sought.**

Ohio license no. _____ Exp. _____ □ Electrical □ HVAC □ Hydronics □ Refrigeration □ Sprinkler/Fire Suppression

Fire Marshall registration no. _____ Exp. _____ (Sprinkler or Fire Suppression only)

Additional license(s) with exp. date(s): _____

**You must notify the Stark County Department of Building Inspections immediately in the event your Ohio license is revoked or suspended for any reason.**

**Applicant (individual):** _____
Home address: _____
_____
Phone: _____
Cell/Emergency: _____

Business name: _____
Address: _____
_____
Phone: _____
Fax: _____
Email: _____

Additional business or trade name(s):
_____

Additional persons authorized to apply for permits:
_____

**Registrations**

□ Electrical*
□ Initial/Renewal $200.00 $ _____

□ HVAC
□ Initial/Renewal $200.00 $ _____

□ Hydronics/Sprinkler/Fire Suppression
□ Initial/Renewal $200.00 $ _____

□ Refrigeration
□ Initial/Renewal $200.00 $ _____

**Total** $ _____

**Ohio law provides criminal penalties for knowingly making a false statement to secure a license, permit, or registration. O.R.C. 2921.13(A)(5).**

I, the undersigned applicant, do hereby certify under penalty of law that all information supplied herein is true and complete and accurate to the best of my knowledge, information and belief.

I further certify that, if this is a renewal application, there has been no material change to my qualifications, status, or professional standing since the time of my prior application, except as set forth herein; and that I have not been the subject of any complaints, professional discipline, or civil, criminal, or administrative proceedings related to my professional activities, except as set forth herein.

I further certify that I will abide by all codes and building regulations applicable within the unincorporated areas of Stark County and all areas where the Stark County Department of Building Inspections has jurisdiction, and that I will obtain all necessary permits and all required inspections. I understand that this registration may be suspended or revoked for failure to abide by the terms hereof.

X _____
Sign Date

Print Name:

**STARK COUNTY BUILDING DEPARTMENT**
**7235 WHIPPLE AVE NW STE A**
**CANTON, OH 44720**
**PH. (330) 451-1770**

To: Mechanical and Electrical Contractors
From: Stark County Building Department
RE: Contractor Registration Renewal

Enclosed please find the paperwork necessary to obtain your registration for Stark County. Please complete in full and return with the required attachments listed below. All paperwork must be mailed together. If any forms are missing or incomplete, all paperwork will be returned to the applicant.

**TO OBTAIN YOUR STARK COUNTY RENEWAL REGISTRATION WE NEED TO HAVE:**

- **The enclosed application completely filled out.**
- **Copy of proof of insurance -Stark County Building must be listed as certificate holder.**
- **Copy of workers compensation or sole proprietor waiver**
- **Copy of Ohio state certificate/license.**
- **Copy of Ohio State Fire Marshall Registration for Fire Suppression if applying as Sprinkler, Fire Suppression or Fire Alarm contractor.**

- **You can email your forms over to buildingdept@starkcountyohio.gov and we can invoice you for your fees, which you can then pay on our payment portal. OR**
- **You can mail all your forms in with a check made payable to Stark County Building Dept.**

Mail to:
Stark County Building Department
7235 Whipple Ave NW Ste A
Canton, OH 44720

If you have any questions, please call the Stark County Building Department at (330) 451-1770.

******Registered contractors must supply Stark County Building Dept. with any updated license information, if it expires during the year.******